

HINTON CHARTERHOUSE PARISH COUNCIL

**Minutes of the Meeting of the Parish Council
held on Wednesday 11th February 2026
in the Memorial Hall, High Street, Hinton Charterhouse,
commencing at 7.30 pm**

Present: Cllr. W.Sturges.
Cllrs: Robertson, Holvey, Featherstone
Mr Geoffrey Parkes (Parish Clerk)
Apologies: Cllrs. Whitely, Jones.

133. Introduction

The Chairman thanked everyone for coming to the meeting.

134. Apologies for Absence

Cllrs Whiteley, Jones

135. Declarations of Interest

Councillors were reminded of their duty to declare any interests in any items on the agenda.

136. Minutes of The Meeting of The Parish Council 14th Jan 2026

The Council considered the minutes of the Meeting of The Parish Council held on 14th Jan 2026. It was proposed by Cllr. Robertson and seconded by Cllr. Holvey that the minutes of the meeting be signed and adopted as a correct record. All present agreed.

Resolved: That the minutes of the Meeting of The Parish Council held on 14th Jan 2026 be signed and adopted as a correct record.
(The Chairman then signed the minutes)

137. Financial Reports – 1st February.

The Clerk had circulated to the Council the Financial Report for 1st February 2026, complete with the requests for retrospective and advance authority for payments. The Clerk had also circulated a spreadsheet of spending against the Budget and reported that the Council was on track to finish the financial year as anticipated.

The following payments were made in Jan:

101425	G Parkes – Jan	419.06
101426	D Turvey – Jan	324.21
101427	HMRC PAYE – Jan	81.00
101428	Enerveo Ltd. Quart.Maint.	301.96
101429	Local Authority Tech CIC (web & email)	328.80
101430	Enerveo Limited – 3x LED street lights	1,832.33

The following payments would be made in Feb:

101431	G Parkes – Feb	225.46
101432	D Turvey – Feb	324.21
101433	HMRC PAYE – Feb	274.60
101434	Wilts & Bath Air Ambulance	100.00

Cllr. Featherstone and seconded by Cllr. Holvey proposed that this Statement be accepted. All agreed.

Resolved That Financial Report for 1st February 2026, complete with the requests for retrospective and advance authority for payments be accepted.
(The Chairman signed the Financial Statements)

The Clerk had submitted the Council's Precept figure of £21,428 to B&NES. The overall Council Tax level would be set by B&NES in February.

138. Clerk's Report – New Email addresses and Website

Cllr Roberston and the Clerk reported that the website was live. Some Councillors were still having problems activating their new gov.uk addresses. The Clerk would check the Administrators account, and contact Local Authority Tech CIC to see if it might be quicker to reset and start again.

139. Planning

For discussion

- i) 25/04829/FUL – Abbey Lane – Erection of Tennis Clubhouse. Councillors discussed the plans and felt the clubhouse was not too large. The Council agreed to Support the application.
- ii) 25/04917/FUL – Orchard End – Single Storey Rear Extension. The Council agreed that it had No Comment to make on the application.
- iii) 26/00304/FUL – The Maltings – Midford Hill – Septic Tank Replacement. The Council agreed to Support this application.
- iv) Housing Needs Survey. Cllr Jones had forwarded an email indicating that a Housing Survey would be underway. There were no dates set yet.
- v) The B&NES Local Plan update. There was nothing to report.

140. Highways & Footpaths

- (i) National Highways – A36 Trunk Road. There was nothing to report except a temporary blockage earlier in the week while a tanker had attempted to do a U turn opposite the entrance to Peipards farm.
- (ii) Other Roads – B&NES. The Clerk had checked on the 30mph boundary signage at 'The Triangle' and would forward a map to B&NES Highways asking if the entrance to Newtown could be included within the boundary.
The Council noted that all the minor roads in the Parish were in a mess, but this was unsurprising as parts of the South West had received half a year's worth of rain in the past 5 weeks.
- (iii) Footpaths/Footways. The footpath from the A36 to Rosemary Lane was temporarily closed while a fallen tree is being dealt with. The Vicar of the Parish was keen that this path could join up with the tunnel under the A36 – however, this would require permissive footpath agreements with Hinton Priory, and with Abbey Farm.

141. Environment & Health

Air Ambulance defibrillator training sessions. The Chairman reported that the Wiltshire & Bath Air Ambulance team had given an excellent and well attended session on Saturday 31st January. The invoice for the event had been received. Midford were

expecting to have their own training session in the near future (new Defibrillator behind the Hope & Anchor PH in South Stoke Parish).

The Council had heard from the team proposing a Community Farm (Pear Tree Farm) project on Church Lane, Limpley Stoke. The team had asked the Council to help publicise the opportunities for local communities to buy produce, volunteer and get involved. Three of the directors of the project were residents within the Parish. There would be further briefing sessions within the local area to promote the idea.

142. Millennium Green Trust Committee & Play Area

The Council had applied, on behalf of the MG Trust, to the Ward Empowerment Fund for a small grant towards designs for an information board on the Millennium Green.

143. Village Facilities

- (i) Bin Bag Storage. Some work had started on the construction.
- (ii) Information Board on the Millennium Green. (See above).
- (iii) Street Lights. The Clerk reported that the invoice from Enerveo Ltd for the three LED lights had been paid. Almost three quarters of the Council's street lights were now of the low energy LED type. The plan was to convert a further two lights in the next financial year.
- (iv) Memorial Hall Deeds. The Chairman had made some progress with re-establishing some of the organisations that will have an initial Trustee on the committee. The Clerk made it clear that both Trusts are independent Charitable organisations run by residents on a management committee for the benefit of the community. The Trustees role is to ensure oversight of the Trusts activities and that they are acting in accordance with Charity Commission rules. At no point does the Parish Council become an owner of the assets of either of the two Trusts (the ownership in theory ultimately residing with The Charity Commissioner).
- (v) Bradford on Avon Fire Station. The Council had heard that there are proposals to close this station – which has responded to incidents in Hinton Charterhouse in the past. The Bath Station will soon be relocating to the Lower Bristol Road while the building at Cleveland Bridge is modernised and this may extend response times. There would be a public consultation phase and residents were encouraged to submit comments.

144. Police & Crime

There was nothing to report.

145. Free exchange of information not covered by any of the above

The Village Fete would be held on Saturday 4th July, and the committee had agreed that it would not be taking 'US independence' as a theme this year.

The Millennium Green Trust had received some money for movable football posts.

146. Correspondence

The Clerk placed the following correspondence on the table for Councillors to consult. Posters attached to this correspondence would be placed on the notice board. Any discussions about correspondence are noted below.

- (i) Nothing significant received.

147. Date of Next Meeting & Specific Items for the Agenda

The next meeting would be on Wednesday 11th March 2026 at 7.30pm. Items for the agenda should be submitted to the Clerk three working days before the meeting.

The Meeting Finished at 8.20pm

Date of Next Meeting: Wednesday 11th March 2026 at 7.30pm in the Memorial Hall, High Street, Hinton Charterhouse